

**Emergency Management Committee  
Meeting  
April 10, 2012  
7:00 pm  
Salem, Connecticut  
Town Office Building  
Rm 2**

Present: D. Bourdeau, R. Boles, C. Martin, E. Shafer, S. Spang

Absent: B. Cinea, R. Martin, C. Weston

**1. Call to Order**

D. Bourdeau called the meeting to order at 7:00

**2. Approve Minutes**

**M/S/C (Shafer/C. Martin) to approve the minutes as presented. Vote: Approved Unanimously**

**3. Public Comment-None**

**4. Old Business**-software for narrow banding has been done. Communications Plus will send a quote for tower.

Stipend in the amount of \$150.00 each for C. Martin and R. Martin for hurricane work was discussed. D. Bourdeau stated that the funding should come out of the grant fund which was reimbursement for expenses the town incurred for the hurricane. The checks will be mailed to PO Box 13, Uncasville, 06382.

C. Martin informed the members that her and R. Martin are Sky Warn liaisons and will be getting weather reports out of Upton, N.Y. They will get the reports first and send out to all of Region 4. C. Martin will call D. Bourdeau and E. Shafer with weather alerts. S. Spang will inform the First Selectman that C. Martin and R. Martin need town email addresses.

C. Martin stated that John Primo from East Lyme would be willing to help in the radio room.

E. Shafer stated he researched satellite phones and there are a wide variety of them. He stated the cost of a phone call runs anywhere from .15¢-\$2.00 a minute. E. Shafer will check with T. Scelora about the reliability during certain weather conditions.

It was stated that the attic needed to be inventoried and cleaned out. R. Boles, C. Martin, R. Martin, and E. Shafer will do the clean-up and inventory.

C. Martin will pick up an air card w/device for the EOC for instances when internet connection is lost. The cost is approximately \$124.00 and cards can be bought for \$50.00 for a month of service.

D. Bourdeau stated the projector needs to be hardwired to the radio room.

The Committee discussed mapping for emergencies and they will look into software that will interface with the town's GIS. Two headsets will be purchased for radio operators.

## **5. NEW BUSINESS**

### **A. SCHOOL EVACUATION**

D. Bourdeau reported that the school evacuation is scheduled between May 24, 2012 and June 1, 2012.

### **OTHER BUSINESS**

**M/S/C (Shafer/Martin) to schedule future Emergency Management Regular Meetings to start at 6:00 PM. Vote: Approved Unanimously**

### **ADJOURNMENT**

**M/S/C(Shafer/Boles) to adjourn at 8:00**

Respectfully Submitted

Sue Spang  
Recording Secretary